

Global Good Awards – Event Terms & Conditions

These terms and conditions apply to all Global Good Awards (GGA) events and any event in partnership or associated with it.

1. Event Changes

We reserve the right to make changes to the programme, and/or speakers for the Event without prior notice if deemed necessary.

We reserve the right to cancel or postpone the Event in whole or in part and/or change date and/or Venue due to circumstances beyond our control which may (in our sole opinion) affect the health and safety of participants, the availability of the Venue or the success of the Event. If the Event is postponed, bookings will be transferred to a new date and/or venue. If you are unable to attend at that time or place you may receive a credit for a future event (valid for 12 months from the original date of the Event).

We will not offer refunds to attendees due to circumstances affecting the Event, or your ability to attend it, which are outside our control. These include (but are not limited to):- weather and climate events, industrial action and protests, terrorism or security risks.

We will not be liable for any travel, accommodation or other expenses incurred as a result of any cancellation or postponement of the Event.

2. COVID-19

The health and safety of our attendees are of prime importance, and as our venue is the BMA, we will be guided by any advice given by them at the time of the event.

There are currently no COVID-19 restrictions in place, so any cancellations or non-attendance to the event for this reason is not covered under our refund policy.

If you do not cancel at least six weeks before the Event the below terms and conditions will apply. In the event of subsequent disruption to the Event please see the Changes by us and Cancellation terms below.

3. Cancellations & Refunds

Cancellations must be made by email to the event organiser. Cancellations received no later than six weeks before the Event date will be refunded, less an administrative charge. This will be deducted from any due refund or invoice (as appropriate). We do not accept cancellations received less than six weeks before the Event date, once the booking has been processed and invoice raised.

4. Payment & Confirmation

Payments for all tickets, or an authorised purchase order number, must be received prior to the Event. Failure to do so, may result in guests being refused entry.

If you have not received email confirmation of your booking within 14 days of the event (or soon after your booking if less than 14 days), please contact us as we may not have received your booking.

5. Guest Information

You will receive an electronic form at least 14 days prior to the Event, asking for guests' names and contact details, access and dietary requirements. All guests must complete this form to ensure that guest requirements are met. We cannot take responsibility for allergies or accessibility requirements not reported in advance.

6. At the Event

Any opinions expressed by speakers during the Event are in their personal capacities and are not made or expressed on behalf of GGA or any partnering organisation.

If unreasonable behaviour is reported to us or any guest is inappropriate, disruptive, offensive, dangerous or illegal, we reserve the right to ask them to leave the Event and/or the premises without a refund and ban them from further Events in the future. We have a zero tolerance of abusive behaviour to our staff, the venue's staff and fellow guests or attendees.

7. Liability

Except in the case of death or personal injury caused by our negligence or that of persons for whose acts or omissions we are legally liable, we will not be liable to you for any indirect or consequential loss or damage of any kind which you may suffer at or in relation to the Event, and our aggregate liability to you will be limited to the amount you have paid to us.

8. Privacy

Your name, job title and company will be used on guest badges and or displayed on a table plan. If you do not want your details to be displayed, please contact us at least 14 days prior to the Event.

Your details are collected by GGA and any partnering organisation of the Event to process your entry and/or booking, deliver the Event and communicate any relevant future events or related content. This will include notices for the next Awards entry cycle, the next Event and other sustainability related content and events. We will only send information that we think is relevant to you and you can unsubscribe at any time by opting out on any of the emails you receive. For more information on how your data is protected and used please see our <u>privacy policy</u>.

9. Video & Photography

During the Event, video and photos will be taken which will contain guests of the Event. These may be used in future marketing material including the website. Anyone featured in any of the material has the right to be removed by requesting by email.

Global Good Awards

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