



**GLOBAL  
GOOD  
AWARDS**  
REWARDING WITH PURPOSE

SUPPORTING



ACCREDITED



## Global Good Awards – Entry Terms & Conditions

The Global Good Awards (GGA) is open to ALL organisations, large and small: Corporates, SMEs, NGOs, Community and local initiatives for responsible and sustainable practices. It is about rewarding change; building platforms to learn, share and progress ideas; and encouraging the development of engaged and ethical business practices. The Awards aim to recognise ANY organisation that puts purpose driven sustainability and social impact at its core, demonstrating its commitment to change.

### 1. Applicants

- 1.1. Organisations can enter any category relevant to their size and activities and can be located anywhere in the World.
- 1.2. Organisations must not be financially associated with GGA.
- 1.3. Agencies can apply for the Organisation on their behalf, as long as written consent has been received by the Agency. GGA takes no responsibility for entries submitted without permission, but if notified of such, reserve the right to withdraw the entry.

### 2. Categories and Entering

- 2.1. Judges reserve the right to award multiple winners in certain categories.
- 2.2. Organisations are able to enter as many categories as they wish and can enter the same project or activity into different categories but must understand that judges will not award the gold prize for the same winning entry in more than one category.
- 2.3. Entry fees are payable for each entry submitted and once the entry is submitted, it is non-refundable. If the Organisation needs to withdraw their entry, it is not eligible for a refund.
- 2.4. Payment forms the final part of the application, therefore must be made for all entries by a pre-determined and published date prior to Judging Day. If for any reason payment is delayed and the entry has not made the shortlist, or judges withdraw it for non-payment, payment is still due.
- 2.5. Organisations that have won previously, cannot enter the same project again unless significant developments have been made within the programme. Judges are notified of the previous entry and given a copy of the previous application form.
- 2.6. The entry period is clearly published on the website all other communication. We cannot guarantee the processing of any entries received after this date (unless a specified extension is offered).
- 2.7. The activities or project must have taken place during the dates specified within each category description.

- 2.8. By submitting your application, you are confirming that you have the permission of any 3<sup>rd</sup> party or contributing partner, mentioned in the application, to enter the Awards and that you have obtained the necessary authority to do so.
- 2.9. Entry fees are outlined within the online entry process and must either be paid for by credit card or GGA must be provided with an authorised purchase order number. All prices are + VAT and will be invoiced from Global Good Communications Limited.
- 2.10. Projects entered by organisations must be their own work or in direct partnership with a 3<sup>rd</sup> party. Any evidence of piracy will result in disqualification.
- 2.11. GGA is registered with the Data Protection Act (under Global Good Communications Limited). Entrants accept and agree to the collection and retention of company and personal data, provided within the application, to process and make contact about award entries.

### **3. Judging and Rewarding Prizes**

- 3.1. Applications will be scrutinised by our extensive panel of experienced judges, each of them expert in their fields. They reach their decisions on the basis of informed and thoughtful consideration and discussion, and those decisions are final.
- 3.2. The Judges will evaluate the applications according to published process on the website and the detailed weighted criteria points to create a shortlist from the entries in each category.
- 3.3. The GGA or the judges reserve the right to transfer your entry to another category if it is deemed more suitable and dependant on level of entries per category.
- 3.4. If an entry is transferred, the entry fee still stands. However, in the event that the category is cancelled, the Organisation will be entitled to a refund or will be offered another form of recompense agreeable by the applicant.
- 3.5. Entrants must take into account the word limits specified in the criteria. If the Judges deem any entry that exceeds that limit as unnecessarily so, the entry may be marked down or excluded.
- 3.6. Judges will review the 200-word pre-qualifying introduction within the application form to decide if the entry should be put through to the main judging round. Failure to complete this 200-word pre-qualifying introduction may result in your entry not being considered.
- 3.7. If your entry is shortlisted, you will be notified according to the programme timeline on the website, via the email address on the application form. Shortlisted entries will also be notified live on Twitter, using the @handle provided, unless requested otherwise.
- 3.8. Your notification of being shortlisted will automatically confirm your invitation to attend the Awards Ceremony.
- 3.9. Shortlisted candidates are given priority booking for tickets / tables. Attendance is encouraged by at least 2 organisation representatives. Concessional discounts are offered to third sector, SMEs and social enterprises.
- 3.10. Under no circumstances will winners be announced or leaked prior to the Award Ceremony.

- 3.11. GGA does NOT select winners based on the quantity of tickets purchased by any particular organisation. The judging process is completely independent of any financial interest.
- 3.12. The Shortlist will be published on the website shortly after notifications are sent out.
- 3.13. Judges will be selected to decide on specific categories whereby there is the least chance of a conflict of interest. In the event of a conflict, the Judge will abstain from taking part in the scoring of the entry and may be reassigned to a different category.
- 3.14. The Judges' decision is final and the entrants must not correspond with Judges, prior to the judging process, about the Awards, or try to influence their decisions.
- 3.15. All applications will be provided with feedback from the Judges, which will be made available to the entrant after the Ceremony.
- 3.16. Whilst GGA does not exclude any legal sectors or countries from entering, we would expect in the case of contentious or problematic ones to see strong signs of a proven commitment to transformational change, along with evidence that this is well underway. Without that, it's highly unlikely that the entry would proceed.
- 3.17. Global Good Awards reserve the right to exclude from further consideration any entry which might in its eyes pose a risk to the reputation and credibility of the Awards.

#### **4. Publishing of content**

- 4.1. The 200-word pre-qualification introduction requested at the beginning of the application form will be used on the GGA website should the application be shortlisted.
- 4.2. The GGA will use the Plaque/Award name provided within the application. The GGA will not be responsible for errors made by the entrant and the cost of any resulting new plaque and/or award will be at the cost of the winning entrant.
- 4.3. Winners and Shortlisted candidates may be asked to participate in promotional activities during and after the Awards Ceremony which will include photography, video, press and social media. By entering, the applicant gives their consent for the GGA and any supporting companies to use this material (not marked as confidential) without prior notice or compensation. Applicants who do not wish for material to be used should notify the GGA prior to the announcement of the shortlist.

#### **5. Miscellaneous Terms & Conditions**

- 5.1. The GGA accepts no responsibility for entries that are not received, delayed, incomplete or are lost due to a technical problem.
- 5.2. The GGA reserve the right to exclude any Organisation's entry that has not paid the entry fees prior to the Judging Day. In the event the entry is not shortlisted, the entry fee is still payable.
- 5.3. The GGA accepts no responsibility for any costs associated with travel, hotel accommodation or any other costs associated with attending the event.
- 5.4. Shortlisted candidates, and subsequently winners, will receive a 'web icon' reflecting their successful participation in the Awards Programme. Candidates are expected to utilise the icon on their websites and / or email signatures where relevant.

- 5.5. The GGA does not accept responsibility for damage, loss, liabilities, injury or disappointment incurred as a result of entering or attending the Awards.
- 5.6. In return for the GGA considering an entry, the entrant consents to the GGA using their entry in connection with the promotion of the GGA afterwards; including marketing activity for the following years. The GGA can display any non-confidential entry material in any format along-side the entrant's name.
- 5.7. The GGA reserves the right to change or discontinue the Awards or any associated event without prior notice due to any reason outside its control (including weather, political or civil unrest, accidents)

Global Good Awards

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